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## COBRA NOTICE of QUALIFYING EVENT by EMPLOYER

### Qualifying Event and Date of Qualifying Event:

Complete (*in its entirety*) and return this COBRA Notice of Qualifying Event by Employer to United Employees Benefit Trust **within 30 days** after a qualifying event occurs. Check the applicable box:

Covered employee's employment terminates for reasons other than gross misconduct.

Voluntary Termination reason: \_\_\_\_\_

*Did the employee retire?*  Yes  No

Involuntary Termination reason: \_\_\_\_\_

Hours of work of the covered employee have been reduced below the minimum required for coverage. Reason for the reduction in hours (lack of work, on the job injury, illness, etc.):

*Has the employee requested FMLA leave?*  Yes  No

A covered employee dies while employed.  
 Employee has become eligible for Medicare.  
 Employer has filed petition for bankruptcy under Title 11, U.S.C.  
 Other (please provide explanation) \_\_\_\_\_

Date of the Qualifying Event (*usually the last day worked*): \_\_\_\_\_

UEBT Benefits are to terminate on (mm/01/yyyy): \_\_\_\_\_

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### Employee Information:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

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### Employer Information:

Employer Name \_\_\_\_\_

Form completed by \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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For UEBT Use Only  
Date Notice received: \_\_\_\_\_ Method of Receipt: \_\_\_\_\_